

EXHIBIT F

GENERAL REQUIREMENTS FOR SIGNAGE SYSTEM

1. Directional signage should be included throughout the library to direct library users. Signs should be visible immediately upon entry to the library to direct users to the following major functional areas:
 - Check-Out (Circulation Desk)
 - Children's Area
 - Young Adult Area
 - Reference/Information Desk
 - Adult Area
 - New Books
 - Newspapers and Magazines
2. Smaller signs should be incorporated to direct users to other functional areas such as the rest rooms, drinking fountains, photocopy machines, and book returns.
3. Signs on the ends of the ranges in the book stacks should be designed to be easily changed to accommodate shifting of the collection.
4. A large exterior identification sign should be easily read by traffic passing in both directions in front of the library and/or along South Irby Street. It should be fully illuminated, and it should identify the building as the Florence County Library (Headquarters). Wording, size, and style of lettering for signs must be approved in advance by the County Library Director and the Florence County Library Board of Trustees.
5. An announcement board may be included in the foyer for changing announcements and posting notices.
6. All signage should be of constant design and should be mounted so that it can be removed or modified.
7. All signage must comply with ADA regulations.
8. A plaque should be incorporated into the foyer for commemorating the dedication of the building.
9. If any Federal or State funding is obtained for the project, a plaque near the main entrance, either outside or just inside the building, must acknowledge the use of

these funds as well as acknowledge the SC State Library as the administrator of the funds, if that is appropriate. Final wording on the plaque must be approved by the SC State Library when the State Library serves as the administrator of the funds.

10.A comprehensive list of library signs will be supplied to the Architect by the County Library Director.

NOTE: Consider contracting with a library signage specialist to assist with the development of specifications for a total signage system for the library building. The specialist would work closely with the Architect as well as the library staff.